

# Guided Tour Group Guidelines & Responsibilities



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## Before Your Visit to TMORA

Early is on time. On time is late.

- Have questions? Email Kelly McKay at [kmckay@tmora.org](mailto:kmckay@tmora.org)
- Expect a pre-tour email from Kelly McKay. Please respond in a timely manner to any questions.
- Share the day's schedule and TMORA's Policies for Groups with all attending
- For directions and bus parking, go to [tmora.org/visit/](http://tmora.org/visit/)
- Student groups are required to provide one chaperone for every 10 students.

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## Policies for Groups

TMORA's policies for group visits aim to provide the best experience for all visitors, ensure your safety, and help preserve the works of art for generations to come.

- Visitors may not touch art. Stay at least one foot away and refrain from leaning on the walls and display cases.
- Food beverages, and chewing gum are not allowed in the galleries.
- Only pencils may be used in the galleries; please, do not use pens or markers.
- Use a clipboard or notebook when writing or sketching in the galleries; refrain from using the walls or display cases as support.
- Backpacks and oversized bags are not permitted in the galleries; the front desk will watch your bags.
- Medical packs are permitted in the gallery.

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## The Day of Your Visit

Timing is everything.

- Arrive at the parking lot of the Mayflower Church on Diamond Lake Road at least 15 minutes before your scheduled visit.

This allows time to exit the bus, wait for the crosswalk, and settle into the museum.

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## Additional Policies for School Groups and Their Chaperones

Chaperones play an important role in a successful group tour.

- TMORA requires one chaperone for every 10 students.
- **Chaperones must stay with their groups, including high school students,** and are responsible for the behavior of their groups.

**Thank you for visiting TMORA.  
Enjoy your tour!**